

# GENESIS MEN'S HOME

## STUDENT & FAMILY HANDBOOK



RESTORE THE BEAUTY  
GOD INTENDED IN PEOPLE'S LIVES



SAINT LOUIS  
DREAM CENTER



## GENESIS MEN'S HOME

Dear Family and Friends,

By enrolling your loved one in the Genesis Men's Home, you are acknowledging that they need help. Because this is a serious decision that you have helped make, it is critical that you understand the importance of what you are doing. The road ahead may be one of the toughest journeys both of you will ever make.

In order to help make this journey positive and successful, we have provided this handbook with guidelines to help you understand the process a student will go through while they are here. We encourage you to partner with us in making this journey successful, as it will help the student in making the changes necessary to re-direct their life.

The Genesis Men's Home: A Teen Challenge modeled program is a highly disciplined and highly structured program. It is not for everyone, but it is for everyone who desires help from life-controlling addictions and who desires to change. A student will encounter many things throughout the program that will challenge their behavior, and is most certain to complain. Your reaction to these complaints will influence them, so we want to help you learn how to handle these issues as they arise.

Please read this booklet carefully, and make sure that you are able to do your part in helping your loved one through the process of recovery.

Sincerely,

A handwritten signature in black ink that reads "Kendrick E. Haynes".

Pastor Kendrick Haynes, Director  
and the Staff of Genesis Men's Home: A Teen Challenge Modeled Program  
St. Louis Dream Center

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## **A MESSAGE TO FAMILIES**

Families will need to be strong. We must shut the door on every excuse to leave the program prematurely. As brave as the student may appear, fears of facing the challenge of changing their life is real. The family's natural instinct is to relieve pain, but there's no growth without it. We need families to stand strong as we help the student take a hard look at their life. The Genesis Men's Home must have the family's support throughout the process of change. Whenever they communicate pain, encourage your loved one to stay the course and refuse to support a departure from the program.

When you have questions about what is communicated to you from your student through phone calls or letters, please contact their counselor immediately. We want you to have perspective as we assist your loved one toward recovery from the devastation of addiction.

## **A MESSAGE TO STUDENTS**

We are pleased that you are enrolling in the program to begin your recovery from addiction.

The Genesis Men's Home is modeled after Teen Challenge which is one of the most successful faith-based recovery support programs in the world. We contribute our success to our foundation in faith. We believe that true change comes from what God can do on the inside of us. All of our classes, counsel, and environment are rooted in a belief in God and values found in the Bible. We are serious about faith-based recovery because it has provided the most successful care available for overcoming addiction and beginning a new life.

The Genesis Men's Home promotes a "Culture of Responsibility." Our basic premise is that one must assume responsibility for their life. You must own the responsibility for your thoughts, choices, and life patterns. Difficult experiences can contribute to life controlling addiction but cannot be a reason for remaining in addiction. At the Genesis Men's Home you will take a hard, responsible look at your life so healing can occur and important lessons can be learned. Your negative experiences do not need to dictate your future.

Coming into the Genesis Men's Home can be difficult at first. When drugs and alcohol wear off, and you find yourself away from all that's familiar a variety of emotions can be experienced. Feelings of anger, pain, guilt, homesickness, or even being trapped, can creep in on you. As badly as you know you need to begin this journey, this "internal war" can be most difficult. Experience tells us that once an individual passes through this initial struggle they will adjust to the program.

You have probably had moments where you wanted things to be different, but were unable to break the cycles of addiction. We are determined to help you get your life back. No one can lead your life but you; we want to help you become that responsible leader!

## GENESIS MEN'S HOME - A CULTURE OF RESPONSIBILITY

God wants us to know freedom from addiction and destructive behavior. While the world promises freedom outside of God's established boundaries, this road leads to entrapment and a life out of control. The Genesis Men's Home has a desire to help you take back that control. Regaining control begins when you allow God to change your heart and continues as you learn to live responsibly. There will be some pain in the change as we begin to assume responsibility for our thoughts, choices, the company we keep, the places we go, how we treat others, or react to mistreatment. In this "Culture of Responsibility" all of our excuses begin to go but the internal adjustments we need to govern ourselves, honor God, and respect our fellow man will follow in their place.

The Genesis Men's Home creates an environment where you can experience God. Seeing life as God sees it will begin the growth process. Here you will establish new boundaries and enjoy the freedom that comes from living within them. This is the time and the place where you can face your fears, your failures, and your disappointments. You can become all that God intended for you to be.

The following are some of the components that make up a responsible culture:

### 1. Reverence for God

This is where order begins to come to our lives. It all starts with learning God's word. From God's word we learn:

- That God has a plan for our lives. We're not on earth to just eat, drink, and be merry. God has a higher purpose for us than coping with our addiction. You will discover God's plan for your life as you journey through the program.
- How God feels about things. When we see how God feels about things we begin feeling different about the way we've been living. This brings conviction into our lives and lets us know we are accountable for our behavior.
- God can forgive anything that I've done. God wants to remove the shame you feel from the things you've done. You haven't gone so far that God can't reach you.

### 2. Respect for others

There can be no true relationship without respect. To respect is to feel or show honor or esteem for others. We can learn to respect the boundaries that others set and have meaningful relationships. We can also discover the value of respecting our leaders and remaining under the protection their counsel provides.

### 3. Repentance

Repentance is learning to admit to God when I'm wrong while having the desire to be changed. Many of us work hard to stay in a state of denial when it comes to facing our problems. To admit being wrong would be to admit defeat. This is one battle you must lose. The refusal to face your "self" will mean the continuation of failure, disappointment and broken relationships. The road to freedom will begin as you become painfully honest with yourself. When we are honest, the power of God comes to make things right.

### 4. Retribution

Retribution is reward for right doing and correction for wrong done. There are always consequences for our behavior whether they are immediate or not. The good times should always be good and the bad times always bad. To cushion the consequences of our choices denies us vital self-governing information. We fully expect that you will have some negative behavior while at Genesis Men's Home. In the past, you may have had enabling relationships that allowed you to continue your negative behavior; or, a codependent relationship where someone else felt responsible for your addiction and refused to confront your behavior. In the Genesis Men's Home "Culture of Responsibility" you will be held responsible to face your actions. It is our belief that when you have no place to put the blame but yourself that you'll see the need to ask God to help you change.

## 5. Restitution

Restitution is learning to make things right when we've been wrong. This may involve returning property we've stolen or agreeing to repay someone for damages we've caused. Learning to confess to others and make things right is essential to clear our hearts and minds for a new way of living. Having to clean up the messes that resulted after your own bad decision making, helps to train the heart to do what's right in the future.

## 6. Restoration

Restoration is learning to ask for forgiveness, while having a willingness to forgive others; and the commitment to rebuild trusting relationships. Where you have people you will have differences. The program will provide opportunities to apply restoration principles. Learning to grow through our differences will prepare us for lasting and meaningful relationships once we return to society.

## 7. Rejoicing

Once you embrace a culture of responsibility there will be plenty of reasons for celebrating. As you believe and embrace these principles you will discover God's presence in your life. The evidence of God's presence in your life will help you know that you belong to God. Knowing that you are not alone makes it easier to trust that you can become all that God has intended for you to be.

# PROGRAM DESCRIPTION

The Genesis Men's Home is a one-year, faith-based residential program for life-controlling behaviors and addictions serving adult males eighteen years of age and older. A personal or phone interview is required with all applicants. Upon acceptance, an entry date will be set contingent on available bed space. For an interview call (314.381.0700). Genesis Men's Home has two phases called Induction and Training. The two phases are mandatory for graduation. A student who is in need of life change does not miraculously transform overnight. Change requires a process of time, and a student must be willing to commit to whatever time is needed in order to effect change. Although many recovery programs are much shorter in length, there are no other programs that have as great a success rate as the Teen Challenge modeled program. This is due, in part, to the length of the program. Many times, students who enter the Genesis Men's Home have spent years trapped in their addictions, and it requires time before they are truly ready to receive the proper tools to change. Genesis Men's Home is a minimum of one year in length. Depending upon circumstances, program length may be extended, but will never be shortened. Genesis Men's Home does not accept students for less than one year. This includes enrollments that are both voluntary and court-ordered. Please note that court ordered clients may not be admitted if they are sentenced for less than one year. Although the Court may impose less than a one year ruling, the Genesis Men's program has a minimum length requirement of one year. If a court-ordered client still elects to enroll in the program, they must agree to remain enrolled the entire year, or whatever time it takes for completion of the program. Genesis Men's Home will not provide a successful completion letter, or graduation certificate to the Court for any time less than the prescribed time for that client, which will never be less than, but can be greater than, one year. Time is typically added to a client's stay if the client incurs any infractions of policy during his stay in the program; hence the possibility of completion of the program taking more than one year. Completion of the program is critical to the success of the student. Therefore, it is imperative that they are supported to this end. Family members should not allow any room for discussion of removing the student from the program before they have completed all requirements of Genesis Men's Home. Upon enrolling a student in Genesis Men's Home, family members must agree that they will not assist the student in exiting the program before completion of the program.

## WHAT TO BRING

Please have the following items available as you enter Genesis Men's Home:

1. A Bible
2. Two forms of ID (Picture ID & social security card)
3. Induction fee + monthly tuition (\*Cashier's check/money order payable to the St. Louis Dream Center)
4. Test results (HIV, Hepatitis A, B, C, & TB)
5. Medical fee: \$100 (If test have not been completed)
6. Personal money (Personal needs - make check or money order payable to the St. Louis Dream Center)
7. Notebook, paper, pens, pencils
8. Postage stamps, envelopes, and phone card
9. Clothing: for church, class, work duties, and leisure. Laundry is done once per week so no more than a week's worth of clothes should be brought:
  - 4 Pairs black & khaki dress pants
  - 2 White dress shirts
  - 7 Collared shirts (oxford, polo, golf, or rugby style shirts)
  - 1 Tie
  - 3 Pairs jeans and shorts
  - 7 T-shirts (no secular musicians, foul language, suggestive, or offensive images)
  - 7 Pairs of underwear & socks
  - 3 Pairs of shoes (dress, work, & sneakers)
10. Towels, wash cloth, twin bed linen, pillow
11. Medical and dental insurance information (if applicable)
12. Copy of marriage certificate (if married) - this is required for visitation and off-campus passes with spouse.
13. Court orders (for adjudicated students).
14. Psychological and criminal profiles (Must be addressed prior to entry).
15. Return fare or pre-paid ticket home

### DO NOT BRING THE FOLLOWING ITEMS

Food, CDs/Tapes of music (any kind), secular literature, CD/Tape player, iPod, radio, tobacco products, cellular phones, no over-the-counter medications, pictures of adults of the opposite sex who are not immediate family members. Bringing any of these items will subject them to confiscation. Students will be given the immediate opportunity to send home confiscated items at their expense. If the student brings unauthorized items and cannot provide postage for their return home those items will be deemed contraband and destroyed.

## PROGRAM NARRATIVE

Students have opportunity to participate in:

Group & Personal Education Studies

Character development

Goal setting & time management

Group and one-on-one pastoral counseling

Student Leadership Program

Develop leadership skills

Team building skills

Master supportive roles

Learn conflict resolution

Job Skills Development

Janitorial

Food Management

Maintenance

Moving Services

Landscaping

Auto Detailing

Chapel Services

Mentor Groups

Internships

Community Outreaches

Personal Relations

Social Skill development

Recreation

Participation Will Result In:

Acquisition of knowledge.

Integrated changes in attitude, perspective, and values.

Behavioral changes evidenced by character development.

Relationship reconciliation.

Measurable academic growth.

Positive & productive work ethic

## PROGRAM FEES

### INDUCTION FEE AND STUDENT SUPPORT FEES

A family who invests funds into their loved one's recovery, the student will be much more likely to succeed. Therefore, when entering the Genesis Men's Home program, students must pay the following fees, which are non-refundable regardless of the length of time a student is in the program:

Induction	\$1,000.00
Monthly Tuition	\$1,050.00
Medical (see below)	\$100.00
Bus Fare	\$100.00 - Return fare or a pre-purchased ticket must be on file

Induction and Student Support fees should be paid separately and apart from any other funds upon enrollment.

## MEDICAL FEE

Upon entry to the program, health screens are required, which are 1) TB skin test, 2) HIV test, 3) Hepatitis A, B & C. The student must bring copies of the results at time of admission. If a student desires immediate entry into the program, and has not completed the required testing an additional \$100.00 medical fee is necessary. These tests will be scheduled and completed locally within 30 days after admission.

## FINANCIAL COMMITMENT

The Genesis Men's Home is funded voluntarily by individuals, churches, corporations and foundations. Therefore, we request that the student or student sponsor give a one-time, non-refundable induction fee of \$1,000.00 and a pledged monthly support to Genesis Men's Home

The cost for other drug rehabilitation programs exceeds \$10,000 monthly, whereas the cost per student, per month at Genesis Men's Home is approximately \$1,050 monthly. At the time of intake, a pledge of monthly support for \$1,050, \$750, \$550, \$350 from you, your family, friends or your church, to help offset the cost is required, greatly needed and appreciated. \*

Accepting my biblical responsibility, I commit to monthly support of \$ \_\_\_\_\_

Students Name \_\_\_\_\_

Sponsors Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Your pledge/commitment is based on the amount you feel financially comfortable in giving to The Genesis Men's Home.  
Cash/ Money Orders accepted

\*If you have any problems with the fee process, please contact us and we will be happy to work with you. In cases of indigence, homelessness, or extreme poverty special consideration may be given.

## POSSIBLE SPONSORS

Bring this list with you the day you enter.

If you are not financially able to pay both the intake and monthly tuition fees please fill in the requested information below. The list of names you provide should be individuals whom you think may be willing to assist in financially supporting the student. We will be happy to make the calls for you and solicit their support. (Example: Family, friends & churches)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I agree that anyone that chooses to sponsor me financially while in this program has the right to receive information about my progress while I am enrolled in Genesis Men's Home.

## WORK EXPERIENCE PROGRAM

While a student is enrolled at Genesis Men's Home, they are required to participate in the work experience program. The work program, which often requires manual labor, is designed to teach responsibility, discipline and ethics in their life. The job training program is hard, but provides much needed discipline in a student's life. Because this training program is a requirement of Genesis Men's Home, students do not work for personal wages while enrolled. Therefore all tuition needs to stay current.

The mission of Genesis Men's Home is to evangelize people who have life-controlling problems and to initiate the discipleship process to the point where the student can function as a Christian in society applying spiritually motivated Biblical principles to relationships in the family, the local church, a chosen vocation, and the community. We endeavor to help each student become mentally sound, emotionally balanced, socially adjusted, physically well, and spiritually alive. At Genesis Men's Home, one significant means of fulfilling that mission is our work experience program, which is a series of short-term, supervised work assignments that students perform during their time at the Center. During the course of this work program component, Genesis Men's Home staff interacts with students in the process of reforming and maturing their character, overcoming sinful habitual patterns of behavior, and adopting a productive livelihood. The principal benefits derived by students are not compensation and in-kind benefits, but (1) awareness of sin and the need for regeneration, repentance, forgiveness, and restoration, (2) freedom from reliance on controlled substances, (3) learning the value of and respect for authority, (4) developing habit patterns of regular schedule, work responsibility, and performance accountability that all are foundational to being a productive and responsible citizen. Although the work assignments may provide Genesis Men's Home with some offsetting revenue, any contributions or other funds received from beneficiaries of the work assignments are used exclusively to help cover the cost of staffing and operating the Work Experience Program as well as other operational expenses associated with the Genesis Men's Home.

\*If you have any problems with the fee process, please contact us and we will be happy to work with you. In cases of indigence, homelessness, or extreme poverty special consideration may be given.

## STUDENT ACKNOWLEDGEMENT AND AGREEMENT REGARDING WORK ASSIGNMENTS

### STATEMENT OF STUDENT

1. I understand that if I am admitted as a student I will be required to participate in the Genesis Men's Home Work Experience Program (work assignments).
2. I acknowledge that I have read and fully agree with Genesis Men's Home's description of its Work Experience Program (work assignments); which, addresses the importance of my work assignments in helping to build in me the Biblical values of a good work ethic and the character of a responsible, upright individual.
3. I understand that if I am admitted to Genesis Men's Home as a student I will be performing work assignments not as an employee; but, solely for my benefit to further my spiritual growth, maturity, character development, recovery from controlled substances and a preparedness to go back into the work place.
4. Accordingly, by signing this Agreement, I am not applying for a position of employment with Genesis Men's Home, and if admitted as a student into the program, I understand I will not receive any compensation or in-kind benefits in exchange for the performance of my work assignments.
5. I further understand that if I fail to perform my assigned work related tasks, Genesis Men's Home may revoke my status and privileges as a student. Because, performance of work assignments are a consideration for the receipt of such status and benefits, as each student's participation in the Work Experience Program (work assignments), is a necessary and vital part of the recovery process.

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Genesis Men's Home (Student Signature)

Date

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Name (print)

Date

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Genesis Men's Home (Staff Signature)

Date

# DAILY SCHEDULE

## MONDAY-FRIDAY

6:00 AM	Wake Up (open eyes)/Get Up (on feet)/Make Up (straighten beds) - ALL STUDENTS
6:15	Dress for Day
6:45	Corporate Prayer- Devotion
7:25	Chores
8:00	Breakfast
9:00	Group Studies for New Christians
10:15	Break
10:30	Personal Studies for New Christians
11: 45	Break
12:00	Lunch
12:30	Noon Day Focus/ Prayer
12:45	Prepare for afternoon work assignment
1:00	Report to Work Experience (Work Experience Program- DREAM CENTER Leader)
4:45	Break
5:00	Dinner
6:00	Free Time(Voluntary Prayer/Recreation/Etc )
7:00	Study Hall
8:30	Phone Calls / Medical Call/Free Time
9:30	Quiet Time
10:00	Lights Out

## SATURDAY

7:00 AM	Wake Up (open eyes)/Get Up (on feet)/Make Up (straighten beds) - ALL STUDENTS
7:15	Dress for Day
7:45	Corporate Prayer- Devotion
8:00	Breakfast
9:00	Work Call (Men's Home Facility, DREAM CENTER Facility, Landscape, Outreach)
11:45	Break
12:00	Lunch
1:00	Work Call (Car wash, Micro enterprise, Men's Home Facility, DREAM CENTER Facility, Landscape, Public Awareness, Outreach)
5:00	Dinner
6:00	Free Time (Phone Calls/ Medical Call/Recreation/Etc.)
8:00	Study Hall/ Topical Group Discussion
9:30	Quiet Time
10:00	Lights Out

## SUNDAY

6:30 AM	Wake Up (open eyes)/Get Up (on feet)/Make Up (straighten beds) - ALL STUDENTS
6:45	Chores
7:00	Dress for Day
7:30	Corporate Prayer/ Breakfast
8:15	Church Ministry/Outreach/Evangelism
1:00	Lunch
2:00	Free Time(Voluntary Prayer/Recreation/Etc )
5:00	Dinner
6:00	Study Hall/ Topical Group Discussion
7:30	Corporate Prayer
8:00	Free Time (Phone Calls/ Medical Call/Recreation/Etc.)
9:30	Quiet Time
10:00	Lights Out

# **BIG BROTHER PROGRAM**

## **MISSION/OBJECTIVE**

One of the main goals of Genesis Men's Home is to facilitate life transformation in an individual's life bringing freedom from addiction and life-controlling issues. The Big Brother concept is just one way to insure early on in the program that there will be lasting, substantial change in a student's life. This ministry component when properly implemented will also help to identify and raise leaders up within the student body for Genesis Men's Home in the long term. It also challenges students to tap into leadership potential within them through building healthy relationships with new students; relationships based on positive influence, accountability, and compassion.

## **INFLUENCE**

The first weeks in Genesis Men's Home can sometimes be the most critical, important time for a student in the program primarily because that's when a student not only decides how serious they are going to take this commitment, but also what company they will place themselves around during their stay in the program. We believe if we can effectively connect new students with those who have been grounded and matured in their faith in Christ, and have shown growth, then we can have a positive influence and impact on their outlook and commitment in this season of their lives. John Maxwell said that leadership can be summed up in one word, influence, and we fully subscribe to that principle in this ministry. A student's ability to lead another student in the right direction while in this program, especially in the beginning is largely determined by the influence they have in their life. We want to remove as much as possible all the negative influences that can be hindrances and distractions for newer students trying to gain their bearings in the program and bring in a strong force for the positive in their lives. We cannot overestimate the impact that a student who has become solid in their walk with Christ can have in another individual's life especially when they are proactive in building a strong, healthy relationship with them from the start. "If a person is stronger in the Lord than sinners are in their sin, then that person will control the atmosphere"-John Bevere, and the one who controls the atmosphere will shape and mold the attitude, perspective, and behavior of the others involved.

## **ACCOUNTABILITY**

One of the key elements in the Big Brother process is accountability. You cannot lay an appropriate foundation when building a relationship with a new student without this principle at work. The Lord Himself placed great emphasis on holding your brother accountable and the significance of being connected with others in this regard; "As iron sharpens iron, so one man sharpens another" Proverbs 27:17. If you consistently correct, encourage, and challenge an individual where they are at spiritually, then you will help them establish a discipline in their devotions, thought life, and especially in their words. Accountability brings to light a student's personal, individual need for the Lord and for change. Too often students can slip under the radar and fall through the cracks because they lack direct accountability from people right next to them. This program will solidify active accountability amongst the student body in a one-on-one dynamic and have great effect within a student's first month in the program.

## **COMPASSION**

It is pivotal to have the Big Brother aspect of Genesis Men's Home to be a compassion driven ministry. We want every student who steps into this leadership role to understand the importance of being moved with compassion and burdened in a healthy way with the spiritual condition of those newer students coming into the program. It can be a powerful thing when you are able to empathize with a new student's situation simply because you were in their position and you remember what it was like when you first arrived in the program. It gives a leader an advantage in building a strong foundation as far as relationship with the student is concerned. It is important to affirm, encourage, and exhort those newer students in the program consistently with honor. "Let love be without hypocrisy. Abhor what is evil. Cling to what is good. Be kindly affectionate to one another with brotherly love, in honor giving preference to one another" Romans 12:9-10. We want this to be an authentic ministry. People are tired of disingenuous Christian behavior and are desperate to see the real thing. This small ministry component is an amazing opportunity to build others up in their walk with the Lord once they begin their walk with Him and to show the genuine love of Christ in demonstration so that no student is void of true compassion in their lives. After all, we believe that God has passionately pursued them even at the height of their bondage to bring them through the doors of Genesis Men's Home to encounter Him in a supernatural way, and it starts with experiencing His pure love.

## **BIG BROTHER REQUIREMENTS**

This is an important leadership position and can only be filled by those truly committed in their walk with Christ. The role of a Big Brother is simply that of a first level mentor; someone who will invest their own time in speaking life to a new student, bringing them to a place of openness to positive change, and ultimately producing solid character in their lives. It is a requirement that the student that takes on this role be stable in character, and solid enough as a leader or as one with leadership potential. It is also of the utmost importance that a Big Brother be proactive in their pursuit of building the relationship with the new student protecting them from negative influences and hindrances to progress. In addition, they must make it one of their highest priorities to get every new student they are entrusted with familiar with the rules, policies, and procedures of Genesis Men's Home. Finally, an update/progress form must be filled out by every Big Brother concerning the student they are leading at the end of the first month they are with them.

## **IMPACT/RESULTS**

The Big Brother program in a sense is another form of discipleship and just like discipleship it has the potential to produce great lasting change in a ministry as well as in the individual lives of those involved in it. This will have a massive impact on the student body in terms of moral and unity bringing a positive energy and atmosphere in the program. It will also have a positive effect on the spiritual stability of the ministry of Genesis Men's Home, especially when the result of discipleship is always spiritual multiplication. We are building up, equipping, and changing lives for the kingdom of God and the effects in light of eternity are going to be huge both now and for the future.

## COVENANT AGREEMENT

I \_\_\_\_\_ have fully read and understand the concept of the Big Brother Program. As a student leader I commit and pledge to Genesis Men's Home and to every student entrusted to me to be a Godly leader exhibiting Christ-like character, compassion, accountability, and influence as I fully take on the role of a Big Brother in this ministry. I come into agreement with Genesis Men's Home to fulfill all that is required of me in this position.

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Genesis Men's Home (Student Signature)

Date

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Name (print)

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Genesis Men's Home (Staff Signature)

Date

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Name (print)

## FAMILY PARTICIPATION

It is our belief that God is the One to bring change to a person's heart; it is our desire to provide a setting for each student to receive spiritual guidance. It is also our desire to see entire families become spiritually alive and healthy. Genesis Men's Home is committed to provide the opportunity for families to come together to worship and establish proper Christian foundations on their households through Family Days.

Every month on the second full weekend of each month, or as otherwise specified, we welcome the immediate family to visit (parents, spouse, children, siblings, or grandparents). However, all potential visitors must be approved by the Genesis Men's Home Staff. This event has been designed to include the whole family in the process of recovery. Family Days allow a time for fellowship, education and spiritual renewal for the entire family. Family Days will create a great opportunity for family members to seek solutions and answers to the issues of addiction facing the entire family.

Eligible students will be allowed up to two overnight passes with their families during the Family Days weekend event. For these overnight passes to be granted, families MUST agree to attend the family training class and a Dream Center Sunday morning church service. Families should understand that these passes are granted contingent upon their participation and attendance in the educational classes on Friday evening and the Dream Center church service on Sunday morning at 9:00 AM. Please note: If an overnight pass is approved for a student and the family decides not to attend all scheduled events, that student could lose opportunities for future overnight passes.

## **FAMILY DAY STUDENT PASS SCHEDULE**

During Family Days, a student's regular 8-hour pass is substituted for an extended pass as follows:

On Friday night, dinner will be served between 5:00-6:00 PM for all family members in the Dream Center Multi-Purpose room. Families should plan on arriving during this time so they can eat with their family member, and to meet and greet the staff. This time will also provide families the opportunity to meet their student's counselor, and to ask any questions they may have concerning the program or the student's progress. Any issues of concern may be addressed during this time.

Following dinner, a family training class will be held between 6:00-8:00 PM for ALL family members. This class will teach family members about addiction and the recovery process, as well as provide tools necessary to help their loved one remain accountable after they graduate from the Genesis Men's Home. Spouses will be offered the opportunity to attend couple counseling separately from educational classes. ALL FAMILY MEMBERS ARE REQUIRED to participate in order to have an overnight pass with their student. PLEASE DO NOT BE LATE. At the conclusion of the teaching, families may check out their student from the Genesis Men's Home and leave to spend quality time together. Families should remain in the St. Louis area.

On Saturday, families are free to spend the entirety of the day together. Please enjoy your time, but remember that Genesis Men's Home rules and policies apply, and the student should conduct themselves accordingly while away from campus. Violation of Genesis Men's Home rules and policies while the student is away from campus could result in future Family Day passes being suspended or permanently denied.

On Sunday, families are required to return to the campus in time to attend the Dream Center Church service which begins at 9:00 AM. Families should not arrive before 8:00 AM. After the DREAM CENTER church service ends, family members may go to lunch in the St. Louis area with the student. Family members are welcome to spend the afternoon with their student, but must return their student back for campus check in the by 3 PM. Students are not allowed off campus after arriving back on campus for the 3 PM check-in. Families who want to attend Friday classes or church without taking their student for an overnight pass, or families whose student does not qualify for a pass are still invited to participate in Family Day events. Families should not arrive on Friday before 5:00 PM or 8:00 AM on Sunday. For families who cannot attend the classes on Friday but who want to have a pass with their student, the option is given to have an 8-hour day pass with their student on the Saturday of Family Day. Students may be picked up from the Genesis Men's Home at 9:00 AM and must be returned by 5:00 PM. PLEASE NOTE THAT WITH THIS OPTION, FAMILIES ARE REQUIRED TO ATTEND THE DREAM CENTER CHURCH SERVICE ON SUNDAY MORNING AT 9:00 AM.

## **INTERACTION WITH OTHER STUDENTS**

The entirety of Family Day Weekend is focused on the healing and restoration process between family members. Based on this fact, Genesis Men's Home family members should visit only with each other as the process of healing begins by talking and communicating openly. **Families should remain together and work on the issues of their own family. Family members should never offer counsel to other students or their families.**

## **APPROVED VISITATION AREAS**

For the safety and well being of everyone during Family Day events, Genesis Men's Home requires that all family members remain on the Dream Center Campus or other staff-approved locations. During visitation, and to ensure that children do not get separated from their families, all children of all ages must be supervised and be escorted at all times by an adult family member or an approved Dream Center Staff. Family members should not meander from the Dream Center Campus. All families will be required to STRICTLY adhere to these rules. Failure to follow these rules may result in visitation restrictions or other loss of privileges. Genesis Men's Home will not be responsible for any incident that may occur with an unescorted child of any age. PLEASE MAKE SURE TO KEEP UP WITH YOUR CHILDREN.

## PASSES AND VISITATIONS

Recovery is a family issue; therefore, it is strongly recommended that all family members attend the Family Days sessions during the entire length of the student's enrollment in the Genesis Men's Home. Families are required to abide by the same rules and policies of the students, and to adhere to all campus rules while visiting. Families are responsible for knowing and understanding the rules as outlined in this manual. Failure to abide by the policies and procedures in this handbook can lead to a family's loss of visit on campus, or for that student to be approved for a pass with that individual. Genesis Men's Home is an outreach of the Dream Center and maintains very high Christian standards. Because we teach all students these standards, family members are expected to comply with the same standards during visitation. Genesis Men's Home maintains strict policies concerning student passes and visitation, mail and telephone calls. Please note that students who are on disciplinary action are temporarily suspended from passes, phone calls, and mail privileges.

**Students should not be given cell phones at any time**, including Family Day passes and other visitations. Students are not allowed to have or use cell phones. A student found with a cell phone could be dismissed, or the person discovered to have given the student the cell phone, or the use thereof, could lose all visitation and communication privileges.

Students are not allowed to have internet or other social media accessibility such as Facebook, Twitter, MySpace, blogs, or email. If a student is caught doing this, they are subject to dismissal.

Students may not have unauthorized visitors at their work sites, on the Genesis Men's Home campus, or unauthorized visits at any location other than what is allowed during approved pass times. Failure by family members or friends to respect these policies could result in dismissal of the student, or loss of all future passes. The pass structure has been carefully planned and designed to the best benefit of the program to ensure smooth operation. Families should not make special requests of the staff for special passes, or ask to change the pass schedule. All such requests will be denied.

All visitors coming onto the Genesis Men's Home property must dress appropriately and be properly covered. Animals and pets are not allowed on Genesis Men's Home property. When visiting Genesis Men's Home or your family member, please leave your pets at home. Visitors should remain in designated public areas only. Visitors should not mingle with other Genesis Men's Home students, and must remain with family members in public areas at all times. Genesis Men's Home family members should visit with each other as the process of healing begins by talking and communicating openly. Families should remain together and work on the issues of their own family. Family members should never offer counsel to other students or their families.

### PASSES AND STUDENT VISITATION

To promote safety and orderliness in the visitation process, families are required to pick up and drop off students at the designated area at the facility at the beginning and ending of passes. A sign out sheet will be available at the front desk in the Genesis resident office for signing in and out.

While on pass, all Genesis Men's Home rules still apply to the student, including but not limited to the following:

- A student is not allowed to visit any person of inappropriate character or any place of questionable reputation.
- A student may not smoke, or use tobacco products, use drugs or alcohol, or use any unprescribed medication. Also, a student may not use other drugs that are synthetic in nature such as bath salts and or designer drugs.

- A student may not have money in their possession at any time. Family and friends are requested to refrain from giving the student cash while they are on pass. A student who is found to have money in their possession when returning to Genesis Men’s Home is subject to discipline or dismissal, and all funds will be forfeited to Genesis Men’s Home. Family members may provide money for the student’s account, but all funds should be submitted for processing to a staff member only, not to the student themselves.
- Students must not be late in returning from passes. Returning late may jeopardize the student’s next pass or other privileges, or possibly extend their time in the program.
- Students will be searched upon returning to the Genesis Men’s Home campus for contraband
- Upon returning to campus, a student may not be given brought food items or soda for future use, as all food products are not allowed in the student’s rooms. All items of this nature left with the student will be confiscated upon their return to campus.
- Family members may not smoke or use tobacco products while on the Genesis Men’s Home campus. The consumption or possession of alcohol, either before picking up the student, during the pass, or returning the student to campus, is also prohibited. Family members must be free of any type of intoxicants during the student’s pass. The use of alcohol or drugs by a family member while a student is on pass with them will result in that family member losing visitation and communication privileges.
- Every Genesis Men’s Home student is subject to random drug testing at any time. A student may be tested when they return from pass to ensure they have abided by all Genesis Men’s Home policies and procedures. If a student fails a drug test or tobacco test and they are not dismissed, their account will be charged \$25.00 for on site drug screening, \$100.00 for a lab test, and \$10.00 for the cost of a nicotine test. If a student passes the tests, there will be no charge incurred. **Failing a drug or tobacco test can result in dismissal from the program.**

## REGULAR PASS SCHEDULE

Students are only eligible for one (1) pass per month after the completion of their first 90 days.

All pass requests must be made by the 1st of the month prior to the pass. Failure to submit a request on time will cause forfeiture of the pass.

Students on discipline will not be allowed an overnight visit, but may have an on campus visit with their family members if the family attends and participates in all scheduled Family Day events.

With the exception of the Family Days Weekends pass schedule, students will be allowed to request passes according to the following:

DURING	PASS PERIOD
*3rd Month	One 8-hour pass from 9:00 AM–5:00 PM on Saturday
*5th Month	One 8-hour pass from 9:00 AM–5:00 PM on Saturday
*7th Month	One 8-hour pass from 9:00 AM–5:00 PM on Saturday
*9th Month	One 8 hour pass from 9:00 PM–5:00 PM on Saturday
*10th Month	One 5-day pass for example 9:00 AM Fri. to 9:00 AM Wed.
*11th Month	One 7-day pass for example 9:00 AM Fri. to 9:00 AM Fri.

\*Cannot be used in conjunction with Family Days Weekend

After the 5-day pass in the 10th month, students should return with the intention to complete an aftercare packet in preparation for graduation and re-entry.

### **FAMILY DAYS PASS SCHEDULE**

- During the 3rd, 5th, 7th and 9th month that a student's family attends Family Days, the regular 8-hour pass will be substituted for the Family Days Weekend pass. (See Family Participation Section) Students on discipline will not be allowed an overnight visit, but may have an on-campus visit with their family members if the family participates in the Family Days Weekend.

### **HOLIDAY PASS SCHEDULE**

- Thanksgiving Day- Every year each student who has been in the program longer than 90 days is allowed to have a Thanksgiving pass. Thanksgiving pass begins at 4:00 PM the day before Thanksgivings and ends at 4:00 PM the day after Thanksgiving. Do not pick up your family member before 4:00 PM or bring your family member back past 4:00 PM. Visitation is limited to immediate family members only. Application for this pass must be submitted 14 days prior to the Thanksgiving date. Students must not be on discipline at the time of pass application. Students must check out at departure with staff on duty and sign in upon return with staff on duty. All students returning from Thanksgiving pass will be screened upon returned.
- Christmas Holiday- Every year each student who has been in the program longer than 90 days is allowed to have a Christmas pass. Christmas pass begins at 8:00 AM the day before Christmas and ends at 4:00 PM the day after Christmas. Do not pick up your family member before 8:00 AM or bring your family member back past 4:00 PM. **Visitation is limited to immediate family members only.** Application for this pass must be submitted 14 days prior to December 25th. Students must not be on discipline at the time of pass application. Students must check out at departure with staff on duty and sign in upon return with staff on duty. All students returning from pass will be screened upon returned.
- For students who do not qualify for an off-campus Thanksgiving pass or Christmas pass, visitation by family members will be allowed in the St. Louis area only on Thanksgiving and Christmas Day between the hours of 8:00 AM and 6:00 PM. Family members should sign their students out at departure and sign back in upon arriving back to campus. All campus rules apply to visitors as outlined in this handbook. Christmas gifts should be checked in with staff on duty while signing in. All incoming packages, including gifts, must be examined for contraband. Special on campus activities and meals may be scheduled for students and families. Announcements for such events will be made prior to these holidays.
- NO PASSES OTHER THAN A CHRISTMAS AND FAMILY DAYS PASS will be given during the months of December for students who are eligible. If a student qualifies for a 5 or 7-day pass in December, they may take that pass either in November or January.

### **EMERGENCY PASSES**

- Special passes (including weddings) beyond the regular pass schedule are **NOT** allowed. Emergency passes for death or sickness are allowed for immediate family members only, and are not granted for friends or extended family members. Emergency passes for the death of an immediate family member will be approved on the case by case basis for up to 72 hours.

Immediate family members are defined as a student's parents, parents-in-law, grandparents, spouse, siblings, or child.

- Students whose wives are expecting a child will be allowed a 48 hour pass for the birth of the child.

## **PASSES FOR STUDENTS ON COMMUNITY CONTROL AND PROBATION**

Any pass given to a student on probation is approved only under the conditions as specified by the Court and or the student's Probation or Parole Officer. Students are not allowed to take a pass and commit any action or violate any clause specified by the Court or the Probation and Parole Office. Any student on Community Control is not allowed to have a pass. They are confined to the property of Genesis Men's Home, except where they are attending assigned Genesis Men's Home functions or duties, including work sites.

## **COMMUNICATIONS PROCEDURES**

These communication procedures have been carefully planned and designed to the best benefit of the Genesis Men's Home to intentionally ensure hope and healing for the entire family. Families should not make requests for special privileges, or ask to change the Correspondence Schedule.

### **MAIL**

Students are allowed to receive letters and care packages that contain CLOTHING & HYGIENE PRODUCTS ONLY. All items other than clothing and hygiene products will be confiscated. No confiscated items will be returned. Under no circumstances should food items be sent through the mail.

- Students will be allowed to send and receive mail immediately upon admission to the Genesis Men's Home
- Students may receive mail from persons on their approved communications lists.
- All mail incoming and outgoing is read and screened by staff for proper subject matter, language, and themes. All incoming mail is screened by staff for contraband and inappropriate content.
- Any letters found to have foul or vulgar language; inappropriate content or themes that are questionable in nature will be marked returned to sender and will not be given to the student.
- Any package or letter that contains inappropriate or illegal contraband will be turned over to proper legal authorities.
- Mail should be addressed to the student as follows:  
Genesis Men's Home  
Attn: (STUDENT NAME)  
4324 Margaretta Avenue, St. Louis, MO 63115
- Student funds or other monies should never be included in mail intended for students. Any funds that a family member desires to send to the student to be deposited in their students account should be sent marked "student account." The check or money order should be made payable to the St. Louis Dream Center with the student's name posted on the memo line. Any unexplained funds will be placed in the Genesis Men's Home general fund.
- There is a \$50 limit on a student account.

## **TELEPHONE CALLS**

- Students may not receive incoming calls.
- A student is eligible to place phone calls after they have been in the program for 14 days, provided they are not under disciplinary action.
- All phone calls are monitored by the student's counselor and will be placed on speakerphone.
- Each student has an assigned night to place their phone call.
- If a student makes a call during the day or at any other time apart from their assigned evening, that phone call must first be approved by administration.
- A student may NOT use the phone at his work site or at any other place. To do so will constitute a violation of Genesis Men's Home policy and that student may be dismissed.
- A student may place phone calls to anyone on their approved communication list.
- Students are allowed one (1) 15-minute outgoing call per week at a scheduled time.

## **EDUCATION PROGRAM**

The Educational Program of The Genesis Men's Home pledges to broaden knowledge, build character and exemplify the Christian lifestyle to every student through Christ-centered teaching, mentoring, personalized studies and practical application.

### **CLASSROOM PROTOCOL**

- A record of attendance will be taken at every session.
- All students are expected to be on time for every class session. Prepare yourself to be early.
- Any student who arrives late must have a Student Pass signed by intern/staff member.
- If you have a request to be excused from class it must be approved by Classroom Personnel.
- Students will break at scheduled times unless teaching runs over. In the event that teaching runs over into break, all students will break at one time for the allotted break time.
- Please do not ask if break is in session, the teacher will announce.
- All students should be seated in designated areas at the time break is over.
- Please use break wisely by visiting restroom, water fountain, and addressing any issues with other students or staff members.

## **GROUP STUDIES FOR NEW CHRISTIANS (GSNC)**

Be considerate of your teacher, pastor and fellow students by keeping with the following:

- No idle chatter.
- Raise hand before shouting out comments or questions.
- Do not talk while teacher or another student is talking.
- No restroom break or water breaks will be allowed once class is in session.
- Do not get up during class.
- Do not work on written studies, disciplines, or any other assignments.
- Study guides for group studies should be completed by testing date. Completed Study Guides will be required in order to take final test.
- Students who do not complete their study guides in time will not be dismissed with the rest of the class on testing day; being required to finish Study Guide.
- Testing will be rescheduled for student at a later time.
- Student will not move from Induction to Discipleship Training until all GSNC Study Guides and Personal Contracts are completed.

## **PERSONAL STUDIES FOR NEW CHRISTIAN**

- Upon arrival, each student will be assigned a desk carrel in the in induction section, then move to Discipleship training at the appropriate time.
- If there is a need for assistance from a teacher, place flag in notch above the desk carrel.
- Flags should never be waved to get teachers' attention. Do not shout out or whisper at teacher to get their attention. Please be patient and wait for the teacher to get to you.
- Flags should be used for the following:
  - Assistance in studies
  - Need for materials
  - Request for library
  - Request for counseling
- Each contract will include a projected completion date of one month.
- All completion dates are expected to be met before further studies are issued; times to work on personal contracts will be regimented.
- Personal Contracts are to be worked on within the daily time frame scheduled for them.
- Memorization scriptures and character quality definitions should be met throughout contract and not saved for the end.

- Teacher will help students stay on task with every aspect of the contract.
- All induction students will need to complete 5 personal contracts before attending Discipleship Training studies and classes.
- Student will not move from Induction to Discipleship Training until all Personal Contracts and GSNC Study Guides are completed.
- In addition to all induction studies all assigned work in Discipleship Training must be completed prior to graduation.

## **DESK CARRELS**

- Should be neat at all times.
- Do not leave from desk without straightening books, assignments, papers, and writing utensils. This will keep a standard of excellence in our facility.
- Always place chair tight to the carrel before leaving.
- Only use the rear wall of your desk carrel for posting materials. The sidewalls are to have nothing posted on them.
- All photos posted in carrels must be approved by staff, no sports logos, mascots, magazine cut outs, or anything staff deem inappropriate.
- During regular class times, students are to work only on designated assignments. Writing letters, drawing pictures, and working on projects unrelated to the classroom is not permitted.
- Students are permitted to have two bibles, one dictionary, one concordance, one devotional, and assigned classroom materials only.

## DISCIPLINE AND STUDENT EXIT PROCEDURES

The Genesis Men's Home is a program of strong work ethics and strict discipline. We understand that both of these things can at times be hard, but know that they both help make students strong, as well as build character.

### DISCIPLINE

- Inappropriate behavior, which may include the breaking of written rules or policies or failure to take direction from staff, will result in disciplinary action.
- Discipline may include writing projects, the loss of privileges, extra work duties, loss of passes and other privileges, added time to the program or other disciplinary action as needed. Severe or repeated inappropriate behavior can result in dismissal.

### STUDENT EXITS

- **Any student deciding to exit the program WILL NOT become a crisis of The Genesis Men's Home, or interfere with scheduled activities.** If a student walks away from the campus or a job site, that student will be suspended for 30 days. During the 30 day suspension, if they desire to return after suspension, they must communicate weekly with the Admissions Coordinator. At the conclusion of 30 days, if the student still desires to return to the program, they must re-apply for entry, whereupon they will be reconsidered by staff. Re-entry to the program will be contingent upon the circumstances of the walk-off, and status at the time of re-application. If the student returned home, they must first pass a drug and alcohol test before being re-admitted to Genesis Men's Home.
- If a student is dismissed or has chosen to leave the program on their own, Genesis Men's Home holds no obligation for their transportation or return home, except to carry the student to their chosen mode of transportation back home, such as the bus station or the airport. If a student leaves the program or is dismissed, or if they walk off the property (which will result in dismissal), they should carry all personal effects with them at their time of departure. After their dismissal or exit from the program, that student is no longer allowed on Genesis Men's Home property. If a student returns to any building other than the Administration Office during regular business hours (Monday through Friday 9:00 AM–5:00 PM), they will be considered trespassing. Genesis Men's Home is NOT responsible for, nor will we replace, any missing or damaged items belonging to the student if they do not carry their things with them at departure, and all items will become the property of Genesis Men's Home.
- If a student leaves the program or is dismissed, they may have access to any student funds owed to them, provided their payment of program fees is current, during regular business hours only, which are Monday–Friday 9:00 AM–5:00 PM. If we are aware that student funds have come from a specific source and we are able, we may call that person to confirm release of funds to the student. If the person contributing funds to the student's commissary account rejects releasing the funds to the student, those funds will not be given to the student and will be returned to the contributor. Because of varied circumstances, this process is not possible every time, but when possible, will be used. If a student is NOT current in their payment of full program fees, all funds in their account, including their commissary account, will be forfeited to Genesis Men's Home to offset the cost of their care while they were enrolled in the program.
- All funds in a student's personal account, when appropriate, will be mailed to the address on the student's application. If a student is NOT current in their payment of full program fees, all funds in their account, including their commissary account, will be forfeited to Genesis Men's Home to offset the cost of their care while they were enrolled in the program.

## **NICOTINE, ALCOHOL AND DRUGS POLICY**

### **NICOTINE**

As a deterrent to tobacco use, students who struggle with nicotine addiction may use “patches” supplied by their family during the first month of their enrollment. OTHER SUBSTITUTES, including nicotine candy or lozenges, may be allowed. Any student who tests positive for tobacco use will be disciplined and fined \$10.00 for the cost of the test. If a student tests negative, no fines will be imposed.

Any student who fails a nicotine test three (3) times may be suspended for no less than 30 days. If allowed to return, the student must pass a drug screen before they will be accepted back into the program.

### **ALCOHOL**

Any student who distributes, sells, or in any way consumes an alcoholic beverage in any quantity on or off campus will face suspension for no less than 30 days. If allowed to return, the student must pass a drug screen and alcohol test before they will be accepted back into the program.

### **DRUGS**

Illicit or illegal drugs, including abuse of cold pills and spice will not be tolerated on or off campus under any circumstances. Any student who distributes, sells, or in any way consumes illicit drugs or illegal drugs in any quantity on or off campus will be

Any student who distributes, sells, or in any way consumes prescription medications in an illegal manner will be DISMISSED.

## **THEFT, VIOLENCE AND SEXUAL OFFENSES**

Theft of any kind, violence of any kind (including verbal or gesture threats), aggravated assault and sexual misbehavior of any kind will result in potential dismissal. If a crime can be proven by any of these actions, local law enforcement officials will be called and when appropriate, criminal charges will be filed. Criminal and immoral behavior at The Genesis Men’s Home will NOT BE TOLERATED. Theft of a vehicle and the breaking into of any building belonging to Genesis Men’s Home or the Dream Center will automatically result in a student’s dismissal and arrest. Theft or destruction of a student’s property by another student will also result in dismissal and potential arrest.

## **GRADUATION**

Graduation is held for eligible students every month during Family Days. The graduation service is held on Sunday morning after church service is completed. All students are required to remain in the church until graduation is completed. Graduation eligibility date is determined based upon the student's date of entry into the program. If a student enrolls prior to the 20th of the month and completes the program prior to the 20th of the month, they will be eligible for graduation during that month's Family Days Weekend. If a student enters the program on or after the 20th of the month, they will be eligible for graduation the following month during Family Days Weekend. Graduating students must be properly dressed for both church and graduation. Failure to come properly dressed can result in denial of his graduation.

## **COMMENTS TO FAMILIES**

Recovery is a family issue touching every member of the family. It is our hopes that you will participate in the Family Days and that your entire family becomes part of the recovery process of your loved one. The Genesis Men's Home is happy that your loved one is here. We are committed to do all that we can that is feasibly possible to help your family member retain full and complete recovery, find restoration and forgiveness. If you have any questions about this manual, please feel free to call our office.

## **STUDENT RULES AND PROCEDURES**

### **GENESIS MEN'S HOME STUDENT ORIENTATION AND RULES**

#### **STATEMENT OF PURPOSE**

The purpose of the Genesis Men's Home is to evangelize people who have life controlling problems and to initiate the discipleship process to the point where the student can function as a Christian in society, applying spiritually motivated Biblical principles to relationships in family, local church, chosen vocation, and the community. Genesis Men's Home endeavors to help people become mentally sound, emotionally balanced, socially adjusted, physically well, and spiritually alive.

#### **STAFF MAY AMEND**

The Student Rules are adhered to and enforced by Genesis Men's Home staff. However, these rules do not limit staff in certain circumstances in making exceptions or the Executive Director from making general changes.

## PROCEDURE FOR PROGRAM ENTRY

1. The Admissions Coordinator must interview a potential student before they are accepted into the program. Medical fees are non-refundable, even if the student exits the program prior to the completion of the tests. The medical fee is waived if a student provides proof of all tests and the results of those tests that were taken within one year prior to his entry into Genesis Men's Home.

Upon entry to the program, health screens are required, which are 1) TB skin test, 2) HIV test, 3) Hepatitis A, B & C tests. The student must bring copies of the results at time of admission. If a student desires immediate entry into the program, and does not have the required testing done a \$100.00 medical fee (not included in the induction fees) is necessary in order to have the tests completed locally within 30 days after admission.

2. Prior to entry, a student must have all medical, dental, legal and financial issues satisfied completely.
3. Upon entering the program, a student must complete an application form and sign all appropriate consent forms and releases. The student must supply the following fees upon entry (including the first month's tuition), which should be made payable to the St. Louis Dream Center and which are not refundable regardless of the student's length of stay:
  - Induction Fee
  - Bus Fare \$100.00
  - Medical (see above) \$100.00
  - One Month's Tuition
4. Upon arrival, a student must turn in medical reports, all cash and valuables to the Admissions Coordinator, as students are not allowed to have or hold money while in the program. The student must also submit all belongings, luggage, wallet and clothing to staff to search for contraband. All contraband items will be destroyed or sent home, at the student's expense.
5. Immediately after check-in, all students are required to take a mandatory shower and have their person and the clothes they are wearing inspected for contraband. The Admissions Coordinator will assign bed space, Big Brother, and Counselor. The student is expected to keep that assigned bed until reassigned to another bed or room by a staff member.

## GENERAL RULES AND PROCEDURES FOR GENESIS MEN'S HOME STUDENTS

1. Students must show respect to all counselors, teachers, staff and students at all times, and must not smoke, curse, joke or jest in a negative or vulgar way, or fight. There is a NO TOLERANCE policy for striking a staff/volunteers or student, and criminal charges will be filed in such cases. Stealing is grounds for immediate dismissal and prosecution.
2. While on campus, students must wear their assigned name tags provided to them at check-in, at all times, while they are outside their housing unit.
3. When in need, a student should always go to his counselor FIRST. However, in case of an emergency find the first available staff.
4. A student may not smoke, use tobacco products, use drugs or alcohol, abuse cold medicine pills, use spice, or use the following types of medications unless specifically prescribed by a doctor: pain medication, sleeping pills, sedatives, caffeine pills, energy drinks, or protein supplements. Also, a student may not use other drugs that are narcotic type drugs while they are in the program unless specifically prescribed by a doctor. If a student is under a physician's care that feels the student must take narcotic type drugs, that student may be directed to seek a medical or psychiatric facility for assistance, as Genesis Men's Home is not a medical facility.
5. Students are to put outgoing mail in an unsealed envelope and turn into their counselor for screening and mailing. Staff reviews all out-going and incoming mail, and inappropriate mail will be destroyed.
6. Students are required to attend all Genesis Men's Home events and participate in all work duties and recreational programs. Every student is expected to be on time for all events. Students are to remain seated during chapel, classes, devotions, study hall, and church services unless they have Genesis Men's Home staff permission to get out of their seat.
7. Students may not talk, chew gum, eat candy, pass notes and write letters or sleep during chapel, class, choir, church, or study hall, or other Genesis Men's Home events. Students are not allowed leave class, chapel or outside church service without special permission from a pastoral counselor.
8. During outside church services or any special events, a Genesis Men's Home student must have an accountability partner.
9. Students of Genesis Men's Home should conduct themselves as responsible Christians at all times. They should not talk about street life, drugs or use street slang.
10. Counselors will grade students in the following academic areas: spiritual growth, work conduct and attitudes, which are all considered as progress toward completion of the program. The length of the Genesis Men's Home program is a minimum of one (1) year.
11. Students are not allowed to have personal vehicles on Genesis Men's Home property. iPod's, MP3 players, headphones, radios, cell phones, computers, and other electronic devices are also prohibited.
12. The Genesis Men's Home office hours are Monday through Friday: 9:00 A.M. to 5:00 P.M. If any student wants to leave the program or is dismissed after the office is closed, whatever monies are in their personal account will be mailed to the individual who provided the financial resources. If full payment of tuition fees are not current, student account monies, including commissary funds, will be forfeited to pay those delinquent fees.

## HOUSE RULES & QUIET TIME

1. If a student leaves a personal item lying around at any time, it will be confiscated by staff.
2. Students are not allowed to sit on the arms of chairs or sofas, counters or tabletops, no feet on coffee table or wall.
3. Any Genesis Men's Home property that is damaged by a student will have to be replaced at the student's expense.
4. Students are not allowed to lie around on sofas during the day.
5. All Genesis Men's Home properties are smoke and tobacco-free (the use of tobacco is NOT allowed) by both students and families who may visit during pass time.
6. Students are not allowed to roughhouse! Students should keep their hands to themselves.
7. Students are not allowed in another student's room – he must remain in his assigned room or general house areas only. Students should not stand around or walk around the house wearing their underwear only. Each student should be properly dressed.
8. All student fellowship should be done in student lounge areas. Families may not visit in students rooms. Tours can be scheduled through staff.
9. Students are not allowed to take food and drinks into the rooms. Food, as well as cups, plates, and utensils, should never be taken out of the cafeteria. Gum is strictly prohibited on campus at any time.
11. Students may not sell or lend anything to another student or staff. Students may not go through another student's belongings, unless authorized and accompanied by staff. Such inappropriate behavior could constitute a crime, and possible charges may be brought against the offending student.
12. Students must be in their rooms and in bed for quiet time by the scheduled time. There is to be no talking during "quiet time".
13. "Lights Out" is promptly at the scheduled time (10:00 PM).
14. Showers and stalls are to be used only during posted schedule times.
15. Students are not allowed in the kitchen of the men's home or Dream Center except for meal times or scheduled work duties.
16. A student leaving campus without permission will be dismissed.

## **ROOM AND SHOWER/TOILET MAINTENANCE**

1. Students are responsible for the cleanliness of their room and bed area. A student's bed must be made at wake up, the floors must be swept or vacuumed daily, garbage must be emptied, clothes and towels must be hung neatly, and mirrors and furniture must be dusted. Clothes must be hung on hangers (maximum 15), and shoes (five pair only) are to be paired neatly on the closet floor or in their designated area.
2. Drawers must have all clothes and undergarments folded neatly. Everything on the tops of dressers must be kept neat and orderly.
3. Sinks, showers and toilets are to be kept clean and scrubbed with cleanser. Counter tops should be clean and neat.
4. Room inspections will be performed every day.
5. A student should flush the toilet each time used.

## **STUDENT DRESS CODE**

1. Students should wear loose fitting pants during chapel, class, and study hall. Collared shirts are required for class, chapel, and church. No shorts, tank tops, T-shirts, sandals, slides, or flip-flops are allowed in class, chapel and study hall. Flip-flops and slippers are indoor wear only. Socks must be worn with all shoes at all times. Undergarments (shorts, briefs, or sleeveless undershirts) cannot be worn by themselves outside the students housing location.
2. Students may wear shorts during work duties, free time and recreation period only. Shorts must not be shorter than three inches above the top of the knee, must not have slits or patches in the front or back, and must be properly hemmed.
3. Students are not allowed to wear mirrored sunglasses, and may not wear any type sunglasses indoors. Students must remove sunglasses when speaking with staff.
4. Students may not wear more than one (1) ring on each hand. One modest necklace or bracelets is allowed; but, earrings, tongue rings, or other body jewelry common to body piercings are not to be worn at any time.
5. Students must keep their clothes clean and neat, mended and ironed. Shoes should be polished and clean.
6. A student must not borrow things from other students. If a student does not have adequate clothing, he should talk to his counselor.
7. White shirts, ties (optional) and black dress pants are most appropriate for Sunday morning services. Students will be inspected for appropriate dress before services.

## **KITCHEN GUIDELINES**

1. A student must not take more food than they can eat, and must eat all they take. Eating or drinking in line at any time while students are being served is not allowed.
2. If a student is overweight, they may be provided pastoral counsel on proper dietary intake.
3. Students assigned to kitchen duty should not leave the area until the cook has dismissed them.
4. Students must not enter the kitchen area unless given staff permission. ONLY assigned kitchen workers are allowed in the kitchen.
5. All food served in the dining or multipurpose room must not be taken or eaten outside of the dining or multipurpose room.
6. If a student desires to fast, they must first get approval from their counselor at least one day in advance of the time they desire to fast. Mandatory fasting is not required at any time.
7. At all meals students are expected to come neatly groomed.

## **OFFICE AREAS AND STAFF RELATIONS**

1. Students may not enter the administrative office areas without prior approval from staff on duty.
2. Students are not allowed in staff quarters for any reason.
3. Staff members are not permitted to lend or borrow from students nor have business arrangements that might include buying, selling or renting property, cars, money, or personal items. Students should not ask staff, and staff should not ask students to enter into any type of business relationship beyond the professional relationship of student and counselor.
4. Romantic or emotional relationships between any DC staff member and any student is strictly prohibited. If a student needs counseling or has a counseling issue, they should see their primary assigned counselor.

## **CLASSROOM RULES**

1. Before coming to class, a student must be properly groomed. Their clothes must be neat and hair and body must be clean. Students should make use of the bathroom and water fountain prior to class.
2. Students should always bring books, pencils, pens, paper, notebook and Bible to class. Genesis Men's Home will provide training books and educational material.
3. During class, students must sit up straight, keep both feet under their desk/table, and keep their shoes on at all times. Students may not sleep, eat food or candy or drink beverages in class. When the teacher announces class is over and students are dismissed. Please leave area quietly.
4. If a student has any questions or needs assistance, they should raise their hand and remain seated. The teacher will respond as soon as possible. Do not call out or make noises to get the teacher's attention.
5. Every student is required to pass all tests. If a test is failed three times and depending on the circumstances a student may receive an additional month in the program.
6. Students will accomplish more by staying focused. A student should keep their head up, keep eyes on their work, and not look around the room. A student should not lean on the side of the desk or sit on it.
7. Unnecessary noise is very distracting. Students should be very respectful to other students. Enter and exit the classroom in an orderly and quiet manner.
8. Students must not talk or pass notes during class. There is to be no talking or any form of communication in class without the teacher's permission.
9. Students will not be excused from class except under extreme circumstances.

## **CHURCH RULES AND OFF-CAMPUS MEETINGS**

1. Everyone is expected to be in church on time. Students should make use of the bathroom facilities and water fountain prior to the start of church or attending off campus meetings.
2. No food or beverages will be allowed in church at any time. Students may not talk, sleep, pass notes, chew gum, and eat candy etc., during services, or classes. Sit up straight and pay attention.
3. Students may not use the piano, keyboards, drums or any sound equipment at any time without staff permission either on or at off-campus meetings.
4. During church services, students must not interrupt the speaker. Also, remember that this is God's house; students should conduct themselves accordingly. At all times, a student should sit up straight and refrain from talking or whispering, or falling asleep.
5. Students should wear proper clothing to church, and be completely dressed with proper attire before walking out the door. Sunday morning acceptable clothing: collared shirts, tie (optional), dress pants with belts and dress shoes.
6. Students should not ask for or give addresses to or from a church speaker or participants or spectators, and must not talk to members of the opposite sex unless approved by staff.
7. In off-campus church meetings, students must sit together as a group at the direction of a staff person. Students may sit with their families in church with staff approval.
8. When the off-campus service is over, students should wait for staff to authorize departure, and students should go promptly to the Genesis Men's Home van with a staff member.
9. When attending church off-campus, students **SHOULD NOT RAISE THEIR HANDS** when visitors are asked to raise their hands.
10. As students file into the church in line, they should sit down in a row, filling every seat until the row is full. Students should not turn around and talk to anyone behind them, or put their arms on the back of the chair or pew next to them.
11. Students need to first be seated prior to using restroom. They should go to the restroom with staff permission only and should always have accountability partner.

## **PHONE CALLS**

1. Phone calls are a privilege, not a right.
2. No phone calls are allowed the first two weeks a student is in the program. After 14 days, students are allowed one 15-minute outgoing call per week at a scheduled time. Calls will be monitored, and a log sheet will be kept of all phone calls.
3. Calls must be made with a counselor present and placed on speakerphone.
4. Students are allowed to call only the individuals listed and approved on their communication list (immediate family members or Pastors)

## GENESIS MEN'S HOME VISITATION

1. Students are only eligible for one (1) pass per month after completion of their first 90 days.
2. All pass requests must be made by the 1st of the month prior to the pass. Failure to submit a request on time may cause forfeiture of the pass.
3. No visits are allowed off-campus for the student's first 90 days in the program. Visits are a privilege – not a right. They must be earned by good conduct.
4. A student may receive visits from immediate family and pastors only. Students must formally request permission for a pass, and a pass will be granted only if conduct so merits it.
5. Pass schedules are as follows:

DURING	PASS PERIOD
*3rd Month	One 8-hour pass from 9:00 AM–5:00 PM on Saturday
*5th Month	One 8-hour pass from 9:00 AM–5:00 PM on Saturday
*7th Month	One 8-hour pass from 9:00 AM–5:00 PM on Saturday
*9th Month	One 8 hour pass from 9:00 PM–5:00 PM on Saturday
*10th Month	One 5-day pass for example 9:00 AM Fri. to 9:00 AM Wed.
*11th Month	One 7-day pass for example 9:00 AM Fri. to 9:00 AM Fri.

6. A student taking an 8-hour pass or Family Day Pass may request to withdraw money from their student account, but may not request more than \$30.00 for each 8-hour pass. All receipts are required upon student's return to campus.
7. When a student takes either a 5 or 7 day pass, they may request to withdraw money from their student account, but may not request more than \$50.00 spending money for each 5 or 7 day pass. This request must be made 5 working days in advance prior to leaving for that pass. In addition, a student may pay for their bus ticket or air fare from their student account or their family may pre- purchase or forward the money to be placed in student account for such travel expense.
8. All visitors must sign in at the designated area before they begin their visit with a student and are asked to remain with designated Dream Center boundaries.
9. Anything visitors bring with them for the student must be examined and cleared with staff. Genesis Men's Home reserves the right to open and examine all letters and packages, etc., brought onto the property by visitors.
10. Visitors are not allowed to smoke or drink alcoholic beverages on the grounds, or come onto Genesis Men's Home and Dream Center property under the influence of alcohol or intoxicants. It is up to the student to see that their visitors observe these rules.

## COMMISSARY

- A student is not to have money on his person at any time. Personal funds will be kept in a student account in the administrative office. A check for commissary funds should be written separately from all other funds, and be made payable to St. Louis Dream Center. Please post the student's name and "commissary" words on the memo line for proper credit.

## **LAUNDRY**

1. Students should follow the laundry schedule that is posted. Place clothes to be washed in the provided laundry crate and place in the designated area. Do not leave linens on the floor. Laundry baskets should be kept neatly in the bottom of the student's closet or in its designated area.
2. All clothing, linens and towels must be washed once each week.

## **PERSONAL HYGIENE**

1. A student should keep themselves clean and neat at all times. They should never go to bed dirty.
2. At the scheduled time, students should shower daily and spend no more than a total of ten (10) minutes in the bathroom: five (5) minutes in the shower and five (5) minutes getting dressed.
3. Students should brush their teeth after every meal, and wear deodorant. Students must shave every morning.
4. A student should pick up after themselves (i.e. clothing, shampoo, bathroom and shower items, etc.). Do not leave hair in shower, sink, or bathroom floor.

## **PERSONAL GROOMING**

- A student's hairstyle must be kept neat, clean and trimmed. Hair must be kept out of the face. A student may not wear ponytails or keep hair pulled back with anything. Exotic hairstyles of any kind are not allowed. **STUDENTS MAY CUT THEIR OWN HAIR, BUT UNDER NO CIRCUMSTANCES IS A STUDENT ALLOWED TO CUT ANOTHER STUDENT'S HAIR.** Any student needing a hair cut should attend to that matter during their pass or during Family Day Weekends or if needed, see his counselor who will make arrangements to see that he gets a haircut. This cost of the haircut will be deducted from the student's personal account if necessary.
- Facial hair, other than a mustache, is not allowed. If a student has a mustache, it must be cut above the side of the mouth. Sideburns must be no longer than the middle of the face.

## **PASTORAL COUNSELING**

1. All counseling is for the purpose of spiritual growth in the areas identified by a student and their counselor. A student must realize that the primary focus while they are in the program is to build a growing relationship with Jesus Christ. Pastoral counseling is necessary to promote their spiritual growth. In all counseling, it is important for the student to be open and honest.
2. A student's pastoral counselor will contact the student on a regular basis; however, if the student is bothered by something, and their pastoral counselor is unavailable, they should go to the next available staff member before the issue escalates.
3. Students are not pastoral counselors; students should not seek counsel from other students, or from the families of other students. Families should not hold confidences of any students, and should refer students to the Genesis Men's Home pastoral staff for counseling needs.
4. A student or family member of a student should not interrupt an off-duty staff member except in the case of an emergency.

## **MEDICATION**

Genesis Men's Home may not accept students who take addictive medications that are narcotic type. Such medications include, but are not limited to, painkillers, muscle relaxers, sleeping pills and sedatives. If a student is prescribed a narcotic medication while they are in the program and chooses to take the medication they may be required to leave the program. Any student who is either entering the program or who is currently in the program who has been prescribed a medication should take the medication exactly as ordered by the physician. Failure to do so could result in that student's dismissal from the program. Persons who take psychoactive medications or other mental health medications will be considered for entry into the program, but are not guaranteed entry into the program. Each person will be considered individually for entry. Genesis Men's Home, however, is NOT a medical facility, and is not allowed by law to make medical assessments. Because Genesis Men's Home is NOT a medical facility, it is not a place for a student to detoxify from medications or intoxicants of any type. Before entering the program, every Genesis Men's Home student should be completely detoxified from all intoxicating substances. **Again the Genesis Men's Home is not a detox facility.**

1. The only approved over-the-counter medication students are allowed to take is aspirin. All other medication needs by a student must be doctor prescribed.
2. The staff will administer all medications to students during daily scheduled times. All medications will be logged on student medical charts, and will be given according to the dosage on the label.
3. Only one student at a time is allowed in the medical room or at the medical room door during medical call, and must always be accompanied by staff.

## **ILLNESSES AND BED REST**

1. Students may not stay in bed and miss scheduled activities unless they are sincerely sick. Illnesses such as vomiting, severe diarrhea and fever (taken with a thermometer), are the only acceptable exceptions for missing planned activities, and the staff must approve these exceptions.
2. If a student awakes in the morning ill, they must immediately inform a staff member on duty. The sick student should follow schedule at that point. If it is determined that a student is ill and must remain in bed, they will not be allowed to participate in any activities whatsoever the entire day and is required to remain in bed. **NO EXCEPTIONS.**
3. If a student is ill and in bed, they are not allowed to eat in the kitchen, but must take their meal at bedside. A soothing chicken broth and crackers will be served to the sick student during all mealtimes.
4. If a student requires medical attention or emergency services, they will be required to sign a medical warning sheet which informs the physician that they are a student enrolled in a drug rehabilitation center and should not be issued narcotic or addictive medications. Failure to agree to sign this form will result in the student's dismissal. Narcotic drug "seeking" will not be tolerated.

## **MEDICAL AND PROBATION/PAROLE APPOINTMENTS**

1. Non-emergency medical appointments will be scheduled on Tuesdays.
2. For students on probation and parole, appointments will be made according to the probation and or parole office. Students must be responsible for attending such appointments by informing their counselor of the appointment.
3. To cover travel expenses to and from any medical appointments or to the probation/parole office, a fee of \$10.00 may be assessed per trip per student. If a group of two students or more are traveling together to such appointments, the fee will be assessed at \$5.00 per student.

## **DOCTOR AND DENTIST BILLS**

1. Genesis Men's Home is not responsible for doctor or dentist bills for work performed on students who are in the program. All bills should not be addressed or sent to the Genesis Men's Home address. **All bills should be sent directly to loved one's or the student's home address.** Students may have their parents send money to cover the bills before the scheduled appointment.
2. Appointments will only be made for reasons needing immediate attention. If a student needs an appointment, they must fill out a medical request form and submit it to their counselor, who will then set up the appointment.

## DISCHARGING STUDENTS

1. Infractions of any Genesis Men's Home rules or policies may result in a student being dismissed from the program if they do not respond to discipline. Once a student has been dismissed from the program, they must wait a minimum of thirty (30) days before re-applying. Upon re-applying, a reinstatement committee will decide whether or not to accept the student back into the program. The student must pass an alcohol and drug test before they will be readmitted.
2. The Director will authorize all dismissals.
3. A student who damages any Genesis Men's Home property or who engages in fighting or physical struggling will face grounds for immediate dismissal and possible criminal charges.
4. Any student deciding to exit the program WILL NOT become the crisis of Genesis Men's Home, or interfere with scheduled activities.
5. If a student walks away from the campus or a job site, that student will be suspended for 30 days. During the 30 day suspension, if they desire to return after suspension, they must communicate weekly with the Admissions Coordinator. At the conclusion of 30 days, if the student still desires to return to the program, they must re-apply for entry, whereupon they will be reconsidered by staff. Re-entry to the program will be contingent upon the circumstances of the walk-off, and status at the time of re-application. If the student returned home, they must first pass a drug and alcohol test before being re-admitted to Genesis Men's Home.
6. If a student is dismissed or has chosen to leave the program on their own, Genesis Men's Home holds no obligation for their transportation or return home, except to carry the student to their chosen mode of transportation back home, such as the bus station or the airport. If a student leaves the program or is dismissed, or if they walk off the property (which will result in dismissal), they should carry all personal effects with them at their time of departure. After their dismissal or exit from the program, that student is no longer allowed on Genesis Men's Home property. If a student returns to any building other than the Administration office during regular business hours (Monday through Friday 9:00 AM–5:00 PM), they will be considered trespassing. Genesis Men's Home is NOT responsible for, nor will we replace, any missing or damaged items belonging to the student if they do not carry their things with them at departure, and all abandoned items will become the property of Genesis Men's Home.
7. If a student leaves the program or is dismissed, they may or may not have access to any student funds owed to them, provided their payment of program fees is current, during regular business hours only, which are Monday–Friday 9:00 AM–5:00 PM. If we are aware that student funds have come from a specific source and we are able, we may call that person to confirm release of funds to the student. If the person contributing funds to the student's commissary account rejects releasing the funds to the student, those funds will not be given to the student and will be returned to the contributor. Because of varied circumstances, this process is not possible every time, but when possible, will be used. If a student is NOT current in their payment of full program fees, all funds in their account, including their commissary account, will be forfeited to Genesis Men's Home to offset the cost of their care while they were enrolled in the program.
8. All funds in a student's personal account, when appropriate, will be mailed to the address on the student's application. If a student is NOT current in their payment of full program fees, all funds in their account, including their commissary account, will be forfeited to Genesis Men's Home to offset the cost of their care while they were enrolled in the program.

## VAN RULES

1. No eating or drinking of any kind is allowed in the van. Any trash that accumulates in the van should be picked up immediately upon completion of the outing.
2. Students are not allowed to yell out of the windows, try to communicate with or make facial or hand gestures to other people, females, or passing vehicles.
3. If a student damages or steals a vehicle Genesis Men's Home will prosecute that student to the fullest extent of the law.

## ADDENDUM

The Director may revise this handbook at any time. For revisions and latest handbook, please request a copy.

**PLEASE NOTE THAT REVISED VERSIONS OF THIS HANDBOOK MAKE ALL PREVIOUS VERSIONS OF THE HANDBOOK OBSOLETE. REVISED VERSION DATES ARE NOTED AT THE BOTTOM OF THIS MANUAL.**

## STUDENT SIGNATURE OF AGREEMENT

### TO ABIDE BY THE RULES AND POLICIES OF GENESIS MEN'S HOME

I have read the student rules of genesis men's home, and my signature indicates that I understand each rule and have asked questions about anything I do not understand. My signature further represents my commitment without reservation to abide by these rules, and to conduct myself according to the Genesis Men's Home rules, policies and procedures.

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Genesis Men's Home (Student Signature)

Date

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Genesis Men's Home (Staff Member Signature)

Date

**Business Hours:**  
**Monday - Friday: 8:00 a.m. - 5:00 p.m. (CST)**

**Worship Times:**  
**Sunday: 9 a.m. & 11 a.m.**  
**Tuesday: 6 p.m.**



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